



MINUTES OF THE BOARD MEETING

TUESDAY, MARCH 19, 2013

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, March 19, 2013, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:05 p.m. by Chairperson Burtnik.

A. ROUTINE MATTERS

1. *Opening Prayer*

Opening Prayers were led by Trustee O’Leary.

2. *Roll Call*

Chairperson Burtnik noted that Student Trustee Blair asked to be excused.

Director Crocco welcomed Giancarlo Vetrone the new Superintendent of Business & Financial Services, and provided Trustees, Staff, the family and students in attendance with background information on Mr. Vetrone’s experience. Superintendent Vetrone officially begins his new position with the Board on April 2, 2013.

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg	✓		
Ted O’Leary	✓		
Dino Sicoli	✓		
Student Trustees			
Vincent Atallah	✓		
Michael Blair			✓

The following staff were in attendance:

John Crocco, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. Approval of the Agenda

Moved by Trustee Charbonneau

Seconded by Trustee Nieuwesteeg

THAT the Niagara Catholic District School Board approve the Agenda of the Board Meeting of March 19, 2013, as presented.

CARRIED

4. Disclosure of Interest

A Disclosure of Interest was declared by Trustee Burtnik with Item C5.1 of the Public Agenda. This item may show cheques issued to this trustee's family business. She refrained from voting on this item.

5. Approval of Minutes of the Board Meeting of February 26, 2013

Moved by Trustee Burkholder

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the Minutes of the Board Meeting of February 26, 2013, as presented.

CARRIED

B. DELEGATIONS/PRESENTATIONS

C. COMMITTEE AND STAFF REPORTS

1. School Excellence Program – Our Lady of Mount Carmel Catholic Elementary School

Director Crocco provided background information on the monthly School Excellence Program. Mark Lefebvre, Superintendent of Education introduced Elizabeth Davey, Principal of Our Lady of Mount Carmel Catholic Elementary School.

Principal Davey, with the assistance of students and staff showcased Our Lady of Mount Carmel Catholic Elementary School as part of the School Excellence Program.

Chairperson Burtnik thanked Principal Davey, the staff and students for their presentation and performance.

2. Unapproved Minutes of the Committee of the Whole Meeting of March 5, 2013 and Consideration of Recommendations

Moved by Trustee MacNeil

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of March 5, 2013, as presented.

CARRIED

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of March 5, 2013:

2.1 Approval of Policies

2.2.1 Educational Field Trips Policy (400.2)

Moved by Trustee Nieuwesteeg
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Educational Field Trips Policy (400.2), as presented.

CARRIED

2.2.2 Transportation and School Operations for Inclement Weather Policy (500.1)

Moved by Trustee Nieuwesteeg
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Transportation and School Operations for Inclement Weather Policy (500.1), as presented.

CARRIED

2.2.3 Volunteering in Catholic Schools (new)

Moved by Trustee Nieuwesteeg
Seconded by Trustee Burkholder

THAT the Niagara Catholic District School Board approve the Volunteering in Catholic Schools, as presented.

CARRIED

3. Approved Minutes of the Special Education Advisory Committee Meeting of February 6, 2013

Moved by Trustee Burkholder
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of February 6, 2013, as presented for information.

CARRIED

4. Extended Overnight Field Trip, Excursion and Exchange Committee Approvals – 2012-2013

Superintendent Lefebvre presented the Extended Overnight Field Trip/Excursion/Exchange Trip Information.

5. Financial Reports

5.1 Monthly Banking Transactions

Moved by Trustee Sicoli
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of February 2013, as presented for information.

CARRIED

5.2 Statement of Revenue & Expenditures

Moved by Trustee Sicoli
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at February 28, 2013, as presented for information.

CARRIED

D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS

1. Correspondence

Director Crocco presented the following correspondence:

- 1.1 Ministry of Citizenship & Immigration - Adult Non-Credit Language Training Program
- 1.2 Campaign Life Coalition – Selection of Speakers and Appropriate Resources
- 1.3 Holy Childhood Association – Certificate of Thanks

2. Report on Trustee Conferences Attended

Nil Report

3. General Discussion to Plan for Future Action

- Director Crocco informed Trustees that:
 - the report on Phase 2 of the Demographic and School Utilization will be presented at the April Committee of the Whole Meeting. The report will include any changes provided by potential school population changes which might take place with the enrolment of students in the French Immersion Program.
 - Senior Administrative Council continues to work on the revised 2012-2013 budget and plans to present the report at the April Board Meeting for Trustees review and consideration.

4. Trustee Information

4.1 Spotlight on Niagara Catholic – March 5, 2013

Director Crocco highlighted the Spotlight on Niagara Catholic – March 5, 2013 issue for Trustees' information.

4.2 Calendar of Events – April 2013

Director Crocco presented the Calendar of Events – April 2013 for Trustees' information

4.3 Passion of Our Lord Jesus Christ Play

Director Crocco invited Trustees to attend the Passion of Our Lord Jesus Christ Play presented by the Catholic Youth of the Niagara Region being held on Sunday, March 24, 2013 at 7:00 p.m. at Club Italia in Niagara Falls.

Trustees were asked to confirm their attendance with Sherry Morena, Corporate Services & Communications Department.

4.4 **OCSTA 83rd AGM – May 2–4, 2013**

Director Crocco presented information on the OCSTA 83rd AGM being held May 2–4, 2013.

Trustees were asked to confirm their attendance with Sherry Morena by April 11, 2013.

4.5 **Distinguished Alumni of Niagara Catholic**

Director Crocco reminded the Board that the Niagara Catholic Distinguished Alumni Award nominations are due by April 1st, 2013.

5. **Open Question Period**

None Submitted

E. NOTICES OF MOTION

F. BUSINESS IN CAMERA

Moved by Trustee Burkholder

Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board move into the In Camera Session.

CARRIED

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:10 p.m. and reconvened at 9:30 p.m.

G. REPORT ON THE IN-CAMERA SESSION

Moved by Trustee Sicoli

Seconded by Trustee Charbonneau

THAT the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of March 19, 2013.

CARRIED

SECTION A: STUDENT TRUSTEES PRESENT

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of February 26, 2013, as presented.

CARRIED (Item F1)

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of March 5, 2013, as presented.

CARRIED (Item F2)

SECTION B: STUDENT TRUSTEES EXCLUDED

Moved by Trustee MacNeil
Seconded by Trustee Fera

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F6 of the In Camera Agenda.

CARRIED (Item F4)

Moved by Trustee Fera
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of February 26, 2013, as presented.

CARRIED (Item F5)

Moved by Trustee Fera
Seconded by Trustee MacNeil

THAT the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of March 5, 2013, as presented.

CARRIED (Item F6)

Moved by Trustee MacNeil
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board receive the Approved Minutes of the Audit Committee Meeting (In Camera) of November 6, 2012, as presented.

CARRIED (Item F7)

Moved by Trustee Burkholder
Seconded by Trustee Sicoli

THAT the Niagara Catholic District School Board approve the recommendation as outlined in Item F11.1 of the In Camera Agenda.

CARRIED (Item F11.1)

H. FUTURE MEETINGS AND EVENTS

I. MOMENT OF SILENT REFLECTION FOR LIFE

J. ADJOURNMENT

Moved by Trustee MacNeil
Seconded by Trustee Nieuwesteeg

THAT the March 19, 2013 meeting of the Niagara Catholic District School Board be adjourned.

CARRIED

This meeting was adjourned at 9:30 p.m.

Minutes of the Meeting of the Niagara Catholic District School Board held on **March 19th, 2013.**

Approved on the **23rd** day of **April 2013.**

Kathy Burtnik
Chairperson of the Board

John Crocco
Director of Education/Secretary -Treasurer